



National
Recruitment
Federation

Guidelines for completing Vetting Invitation Form (NVB 1)

Please read the following guidelines before completing this form.

Miscellaneous

The Form must be completed in full using **BLOCK CAPITALS** and writing must be clear and legible.

All applicants will be required to provide two documents to validate their identity and one further to validate their address.

POI Examples (require 2 at least) :

Passport, Driver License, Birth Cert, GNIB/IRP Card

POA Examples (require 1 at least) :

Bank Statement, Utility Bill

**This National Vetting Bureau process is both easier and quicker.
Vetting can be completed in just four steps;**

1. Complete the attached Vetting Invitation Form with your most relevant contact details.
2. Return this form back to Global Medics and await your email link which you should receive within 5-10 working days.
3. Once you have received the email link follow that to complete the online Vetting Form. You have a limited time for the link to remain active.
4. Await your Vetting Disclosure which will be sent to Global Medics by email.

Your Ref:

Form NVB 1

Vetting Invitation

Section 1 – Personal Information

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.

Forename(s):	<input style="width: 100%; height: 20px;" type="text"/>																				
Middle Name:	<input style="width: 100%; height: 20px;" type="text"/>																				
Surname:	<input style="width: 100%; height: 20px;" type="text"/>																				
Date Of Birth:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 2%;">D</td><td style="width: 2%;">D</td><td style="width: 2%;">/</td><td style="width: 2%;">M</td><td style="width: 2%;">M</td><td style="width: 2%;">/</td><td style="width: 2%;">Y</td><td style="width: 2%;">Y</td><td style="width: 2%;">Y</td><td style="width: 2%;">Y</td><td colspan="10"></td> </tr> </table>	D	D	/	M	M	/	Y	Y	Y	Y										
D	D	/	M	M	/	Y	Y	Y	Y												
Email Address:	<input style="width: 100%; height: 20px;" type="text"/>																				
Contact Number:	<input style="width: 100%; height: 20px;" type="text"/>																				
Role Being Vetted For:	<input style="width: 100%; height: 20px;" type="text"/>																				
Current Address:																					
Line 1:	<input style="width: 100%; height: 20px;" type="text"/>																				
Line 2:	<input style="width: 100%; height: 20px;" type="text"/>																				
Line 3:	<input style="width: 100%; height: 20px;" type="text"/>																				
Line 4:	<input style="width: 100%; height: 20px;" type="text"/>																				
Line 5:	<input style="width: 100%; height: 20px;" type="text"/>																				
Eircode/Postcode:	<input style="width: 100%; height: 20px;" type="text"/>																				

Section 2 – Additional Information

Name Of Organisation:

I have provided documentation to validate my identity as required *and*
 I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to Section 13(4) (e) National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016. Please tick box

Applicant's
Signature:

Date:

D	D	/	M	M	/	Y	Y	Y	Y
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Note: Please return this form to the above named organisation. An invitation to the e-vetting website will then be sent to your Email address.